

**DESIGNERS OF ENGINEERING SYSTEMS SECTION
EXAMINING BOARD OF ARCHITECTS, LANDSCAPE ARCHITECTS,
PROFESSIONAL ENGINEERS, DESIGNERS AND LAND SURVEYORS
MINUTES
APRIL 19, 2011**

PRESENT: Scott Berg, Thomas Gasperetti, James Mickowski and Steven Tweed

STAFF PRESENT: Denise Aviles, Bureau Director; Michelle Solem, Bureau Assistant and Yolanda McGowan, Legal Counsel

CALL TO ORDER

Scott Berg, Chair, called the meeting to order at 9:35 a.m. A quorum of four (4) members was present.

ADOPTION OF AGENDA

Amendments:

- Remove Discuss Possible Licensure of Fire Alarm Systems from **Credentialing Matters**
- Add Discuss Revisions to A-E 5 under **Legislation/Administrative Rule Matters**

MOTION: James Mickowski moved, seconded by Steven Tweed, to adopt the Agenda as amended. Motion carried unanimously.

APPROVAL OF MINUTES OCTOBER 12, 2010

Corrections:

- Correct the spelling of Steven Tweed in the roll call.
- Add the "Report" after "Administrative" in the Amendments section of the Agenda
- Review the recording to determine who made the motion to go into closed session
- Include the word "to" to the motion to convene into closed session
- Under section "Review of Designer Application Appraisal Form #989", include "changed" immediately following "Designers of Engineering Systems"
- Under Discuss Provisions of 443.08(4)(b) – change from "Sections" to "Section" in the second paragraph
- Include information related to the discussion surrounding the word doc of A-E 5 to review for discussion at the first meeting in 2011.

MOTION: Steven Tweed moved, seconded by Thomas Gasperetti, to approve the Minutes of October 12, 2010 as corrected. Motion carried unanimously.

ADMINISTRATIVE REPORT– DENISE AVILES, BUREAU DIRECTOR

Denise Aviles conducted the annual policy review, discussed revisions to the minute taking policy and case advisor training.

LEGISLATIVE/ADMINISTRATIVE RULES

The Section reviewed the changes that are being suggested for WI. Stat. § 443.

MOTION: Steven Tweed moved, seconded by Thomas Gasperetti, to authorize James Mickowski to serve as the backup designee to work with Legal Counsel to revise Wi. Stat. § 443. Motion carried unanimously.

The section tabled the following discussions until the next meeting:

- Discuss Revisions To A-E 5
- Discussion Related To Definition Of Designer

CREDENTIALING

Appearance for Class I Hearing – Kevin R. Paris

Kevin R. Paris appeared before the Section to provide additional information regarding the denial of his request for licensure.

CLOSED SESSION

MOTION: Thomas Gasperetti moved, seconded by Steven Tweed, to convene to closed session to deliberate on cases following hearing (s. 19.85(1)(a), Stats.; to consider closing disciplinary investigation with administrative warning (s. 19.85(1)(b), Stats. and 440.205, Stats., to consider individual histories or disciplinary data (s. 19.85 (1)(f), Stats.; and, to confer with legal counsel (s. 19.85(1)(g), Stats.) Motion carried by roll call vote: Scott Berg-yes, Steven Tweed-yes; James Mickowski-yes; and Thomas Gasperetti-yes.

Open session recessed at 10:44 a.m.

RECONVENE IN OPEN SESSION

MOTION: James Mickowski moved, seconded by Steven Tweed, to reconvene in open session at 11:18 a.m. Motion carried unanimously.

VOTE ON ITEMS CONSIDERED OR DELIBERATED UPON IN CLOSED SESSION, IF VOTING IS APPROPRIATE

MOTION: Thomas Gasperetti moved, seconded by James Mickowski, to affirm the prior denial in the matter of Kevin R. Paris. Motion carried unanimously.

MOTION: Steven Tweed moved, seconded by Thomas Gasperetti, to authorize Kevin R. Paris to sit for the either the electrical or fire protection exam upon submission of a completed application. Motion carried unanimously.

APPLICATION REVIEW

MOTION: James Mickowski moved, seconded by Thomas Gasperetti, to act on the applications reviewed for today's meeting as reviewed and signed in the application files. Motion carried unanimously.

APPLICATIONS REVIEWED ON 04-19-2011

The Section took the following action on applications

PERMIT AS A DESIGNER OF ENGINEERING SYSTEMS

1. By Experience Provision -- ss. 443.07(1)(b), Stats.

Approved

- | | | | |
|----|--------------------|----|---------------------|
| 1. | Bartley, Michael A | 5. | Maikowski, Mark D |
| 2. | Cargill, Timothy F | 6. | Meyerhofer, James L |
| 3. | Ennis, Timothy M | 7. | Venner, Ryan P |
| 4. | Maas, John M | | |

Intent To Deny

1. Bembnister, Joseph

2. Examination Eligibility

Approved

1. Prochaska, Phillip
2. Wade, Charles
3. Silbaugh, Todd
4. Sullivan, Todd (sent to board members for December 2010 exam)
5. Osborne, Denise L (sent to board members for December 2010 exam)
6. Bojar, John (sent to board members for December 2010 exam)
7. Steiner, Robb (sent to board members for December 2010 exam)

DOE – Signatures for Proposed Stipulations, Orders, and Administrative Warnings

Signatures were collected for all required items.

ADJOURNMENT

MOTION: James Mickowski moved, seconded by Thomas Gasperetti, to adjourn the meeting at 12:43 p.m. Motion carried unanimously.